



# pastoral reference (New Enrollees)

Please Return to:  
Victory Christian Academy • 8491 Chamberlayne Road • Richmond, VA 23227  
Phone (804) 262-8256 • Fax (804) 553-1905

Dear Pastor or Church Administrator:

(Name of Applicant) \_\_\_\_\_ has applied for admission to Victory Christian Academy. Our school has very high standards for admission and a great desire to provide the best possible Christian Education. To assist us in making an appropriate student selection, we would appreciate your time in completing this pastoral reference on the above candidate and their family. Should any unforeseen issues arise, we may request your assistance regarding this student (or their family's) conduct while enrolled at our school.

*(Parent: Please have this information filled out prior to submitting to your Pastor.)*

Parents \_\_\_\_\_

Student(s) \_\_\_\_\_

Address \_\_\_\_\_

**PASTOR: PLEASE FILL OUT, SIGN AND RETURN AS SOON AS POSSIBLE**  
(This may be delegated to other administrative personnel)

- I have known this family for \_\_\_\_\_ months/years (circle one).
- Both the student(s) and their parent(s) are regular attendees (at least weekly) in our meetings.  Yes  No
- This family is/is not (circle one) a member of my congregation.
- If the family is not a member, do you expect them to become members in the near future?  Yes  No
- Please list or summarize the areas of congregational service or ministry in which the members of this family are involved:

\_\_\_\_\_  
\_\_\_\_\_

Please provide us with any comments or concerns about this student (or their family) that may assist us in making a decision regarding enrollment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Church \_\_\_\_\_

Signature and Title \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Date \_\_\_\_\_

