



# morning sunrise & kids' club policies (All students)

Welcome to Morning Sunrise & Kids' Club, ministries of Faith Landmarks Ministries! We're glad to have you with us. Our purpose is to provide quality, personal before & after school care for your child. The \$25 non-refundable application fee for each child (or maximum of \$40 per family) must be attached to this completed form in order to begin processing. This fee applies to all children, whether attending full or part time.

Times are from 7:00 AM to 8:00 AM, and 3:45 PM to 6:00 PM.  
Any child left at school after 3:45 PM will become a part of Kids' Club.

**Fees per child are as follows:**

Combined Before & After School Weekly Rate: . . . . .	\$80
Combined Before & After School Daily Rate: . . . . .	\$20
Before School Weekly Rate: . . . . .	\$25
Before School Daily Rate: . . . . .	\$ 5
After School Weekly Rate: . . . . .	\$65
After School Daily Rate: . . . . .	\$15
Multiple Children Family Discount . . . . .	10% off 2nd, 3rd, 4th child, etc.
Before School Hours . . . . .	7:00 - 8:00 AM
After School Hours . . . . .	3:45 - 6:00 PM

*Please Note: In the morning, children may NOT be signed in earlier than 7:00 AM. In the evening, children must be picked up no later than 6:00 PM. After 6:00 PM, the charge for each child will be \$10 for the first 15 minutes, and \$1 per minute thereafter, immediately payable to the person staying with your child.*

When school is not in session, no morning or afternoon care will be provided.  
**On scheduled 1/2 days, there will be morning care only.**  
When school is dismissed early for any reason (weather, facility problems, etc.) there will be NO after school care.

Statements will be sent home each Tuesday for the previous week, and payment is due each Friday. There will be a late fee of \$10.00 per week if payment is not received each Friday of the week you are billed. There is a returned check fee of \$25.00. In the event an account becomes two weeks in arrears, the child must be withdrawn from MS/KC until balance is made current.

**Parents will be responsible to sign their own children in (Morning Sunrise) & out (Kids' Club) each day of the week.**

Please respect the "No Parking" signs, especially by the playground. If you pick your child up from the playground, we will try to make sure they have their backpack, coat, etc. with them. Please be sure to close the gate behind you as you leave.

Students are not allowed to leave Kids' Club and go to basketball games without written parent permission.

Morning Sunrise & Kids' Club include training, ministry and fun. We take the time your children spend with us very seriously. Please let us know 24 hours ahead if you plan to use Kid's Club. You can reach us at the school at 262-8256.

**Schedule:**

- 3:45 to 3:50 p.m.—Children are greeted, attendance is taken
- 3:50 to 4:15 p.m.—Snack and Bathroom Break
- 4:15 to 5:00 p.m.—Homework or Recess
- 5:00 to 6:00 p.m.—Activities or Electives (Kids' Club Plus)

**Rules:** The same rules observed during the school day apply to Morning Sunrise & Kids' Club.

**Homework:** We expect homework to be done during Kids' Club. Please put any exceptions in writing with parent signature.

**Duties:** Students are expected to help with various duties. Please remind children to cooperate with a good attitude.

**Toys & Games:** Please do not allow children to bring their toys and figurines to Morning Sunrise & Kids' Club (unless it's Show & Tell day). This will help keep their things from being misplaced or broken. No CD players are allowed.